

September 21st, 2021

The Des Moines County Board of Supervisors met in regular session at the Court House in Burlington at 9 AM on Tuesday, September 21st, 2021 with Chairman Tom Broeker, Vice-Chair Jim Cary and Member Shane McCampbell present. This meeting was also held electronically via Webex and YouTube live streaming. Public input was available through board email or call in.

Unless otherwise noted, all motions passed unanimously. The Pledge of Allegiance was conducted.

Meet with Department Heads: County Auditor Terri Johnson gave an update for the City/School and City of Burlington Primary Elections. County Attorney Lisa Schaefer stated her office is busy. IT Director Colin Gerst stated his office is busy. Sheriff Kevin Glendening stated everything is going well. Land Use Administrator Zach James reported the 1st reading for the Floodplain Ordinance update will be held next week. SEIRPC is still working on the Subdivision and Zoning Ordinance updates and the Airport Approach Ordinance. Public Health Administrator Christa Poggemiller reported her office is busy and the current 7-day COVID positivity rate is 15% with 214 cases. The County has a 54.3% vaccination rate for 18 and older and 51.4% vaccination rate for 12 and older. The Health Department will be hosting several drive-thru vaccination clinics at SCC. On Friday, October 1st a clinic will be held from 12pm to 6pm. A Board of Health meeting was held last week, and they discussed the current COVID cases, progress of a Health building and changes to the electronic medical records program for the home health department. They will be changing providers for this program. Maintenance Supervisor Rodney Bliesener reported the new jail generator has been switched over. County Recorder Natalie Steffener reported her office is busy. Conservation Director Chris Lee reported he attended the Iowa County Conservation Fall Conference last week. County Engineer Brian Carter reported the Flint Bottom Road project is making progress. They may be pouring concrete soon. The Geode Road and Pleasant Grove Road projects have not started yet. Crews are still pinching gravel roads. County Treasurer Janelle Nalley-Londquist stated her office is busy and September 30th is the last day to pay the first half of the property taxes. Any taxes not paid will start accruing interest on October 1st. Jail Administrator Doug Ervine reported the jail population is 79 with 8 out of county. Safety Director Angela Vaughan stated her office is busy. CDS Director Ken Hyndman reported his office is busy.

Accounts Payable in the amount of \$629,375.75 was presented. Cary motioned to approve and seconded by McCampbell.

Payroll Reimbursement Claims in the amount of \$745.75 was presented. McCampbell motioned to approve and seconded by Cary.

Contract for 235th Street grading Project Number L-P219GRADING—73-29 was presented. County Engineer Brian Carter stated this is for the dirt road upgrade per county policy. Carter stated the policy will be upgraded at a later date after actually going thru the whole process. The project cost is \$40,688.10 which is higher than estimated. The landowner that requested and petitioned for the upgrade will pay 25% of the project cost. Carter recommended approving the contract. Cary motioned to approve and seconded by McCampbell.

A Real Estate Tax Suspension Request was received pursuant to Iowa Code 427.9 and per a letter from the Department of Human Services. Cary motioned to approve and seconded by McCampbell.

Appointment to Civil Service Commission. Jonah Grier was appointed to a 6-year term to replace Duane Worthy, who had resigned after his term expired, as the Des Moines County Board of Supervisors appointment. McCampbell motioned to approve and seconded by Cary.

Resolution 2021-042 for Support and Matching Funds for the Great River Housing Trust Fund for FY2023 was presented. The amount requested increased from \$10,000 to \$12,500 for the first time in many years. Zach James, SEIRPC spoke about the trust fund. McCampbell motioned to approve and seconded by Cary.

RESOLUTION NO. 2021-042

A RESOLUTION AUTHORIZING DES MOINES COUNTY TO FINANCIALLY SUPPORT THE GREAT RIVER HOUSING TRUST FUND FOR FISCAL YEAR 2023

WHEREAS, that said Des Moines County is a duly recognized governing body acting under the laws of the State of Iowa; and,

WHEREAS, that said Des Moines County in assisting this regional development activity will sustain a viable housing program for the entire region and,

WHEREAS, Des Moines County is a member of the Great River Housing Trust Fund, a regional housing nonprofit corporation that assists low- and moderate-income households in the region,

WHEREAS, Des Moines County residents and businesses have benefitted economically through sustained taxes and supply purchasing through the Great River Housing Trust Fund's Programs,

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE DES MOINES COUNTY BOARD OF SUPERVISORS THAT:

Des Moines County will contribute \$12,500 cash match to the Great River Housing Trust Fund in Fiscal Year 2023 thus benefiting low to moderate income households in the county and the region.

PASSED and APPROVED this 21st day of September 2021.

Thomas L. Broeker, Chairperson
Jim Cary, Attest
Shane McCampbell, Attest

Resolution 2021-043 Concerning a Shared Driveway in the John & Lillian Roth Estate Subdivision approved in 2006 was presented by Zach James, Land Use Administrator. This issue had been discussed in previous work sessions and the resolution will address the driveway issue. McCampbell motioned to approve and seconded by Cary.

**DES MOINES COUNTY
BOARD OF SUPERVISORS
RESOLUTION #2021-043**

WHEREAS the Des Moines County Board of Supervisors approved and adopted a resolution approving the Final Plat for the John & Lillian Roth Estate Subdivision on December 5, 2006, and

WHEREAS the approval of this subdivision plat included a condition that, "Article V, Section 2.7 of the Subdivision Ordinance be waived. However, any future development of the property for residential, commercial or industrial purposes requires conformance to roadway improvement standards", and

WHEREAS Lots 1, 4, and 5 of the John & Lillian Roth Estate Subdivision were subsequently developed for single-family residential dwellings, but the existing shared driveway serving Lots 4, 5, 6, 7, and 8 was never upgraded to comply with the standards of Article V, Section 2.7 of the Subdivision Ordinance, and

WHEREAS the lack of compliance was discovered by County staff in 2019, after Zoning Permits had been issued for Lots 4 and 5, and the homes had each been fully constructed and occupied, and

WHEREAS the Board of Supervisors intends to ensure that no further home construction in this subdivision is undertaken until the shared driveway is upgraded to the minimum standards of the Subdivision Ordinance,

NOW THEREFORE, BE IT RESOLVED: That the Board of Supervisors hereby reaffirms the resolution approved on December 5, 2006, with the stipulation that no Zoning Permits shall be issued for Lots 6, 7, or 8 of the John & Lillian Roth Estate Subdivision, until the shared driveway is upgraded to the minimum standards of the Des Moines County Subdivision Ordinance.

Approved and adopted this 21st day of September, 2021.

DES MOINES COUNTY BOARD OF SUPERVISORS

Tom L. Broeker, Chair
Jim Cary, Vice Chair
Shane McCampbell, Member

ATTEST: Terri Johnson, County Auditor

Personnel Actions. Maintenance – Gauge Johnson, Lead Maintenance. 18-Month Step Increase. New rate \$35,903.38 yr., effective 9/23. Cary motioned to approve and seconded by McCampbell. Correctional Center – Russell Eagen, Asst. Cook-Part Time. Discharge effective 8/22. Cary motioned to approve and seconded by McCampbell.

Reports received and filed in the Auditor’s Office: Clerk’s Report of Fees Collected, August 2021

McCampbell motioned to approve the September 14th, 2021 meeting minutes and seconded by Cary.

Future Agenda Item. Appoint a board member to the E911 Board. Discuss Health Department RFQ for a new building.

Committee Reports. Cary attended the Board of Health meeting. McCampbell thanked Jail Administrator Doug Ervine for the jail tour and thanked County Engineer Brian Carter for the road tour. McCampbell stated there will be a job fair on September 30th from 2pm-5pm at Heartland Harley Davidson. Broeker attended a COBCO meeting.

No public input was received.

Meeting was adjourned at 9:36 a.m.

Three work sessions were held after the board meeting. The first work session was a discussion with Bob Bartles - Hope Haven, Della Schmidt - Greater Burlington Partnership and Mike Norris - SEIRPC (via Webex) to discuss a request for American Relief Plan Act funds for housing in the area. The second work session was with Conservation Director Chris Lee and Conservation Board members, Julie Solinski and Bob Hansen. They gave a presentation to request American Relief Plan Act funds for conservation projects. The third work session was with County Recorder Natalie Steffener and County Auditor Terri Johnson to discuss a request for American Relief Act funds for digitalization of books and records in their offices. The Board will discuss the requests at a future date.

This Board meeting is recorded. The meeting minutes and audio are posted on the county’s website www.dmcounty.com

Approved September 28th, 2021
Tom Broeker, Chairman
Attest: Terri Johnson, County Auditor

Abc Fire Extinguisher Sales	srvc	843.00
Absolute Transportation Svcs	srvc	4,793.71
Access Energy	srvc	393.93
Access Systems	srvc	671.76
Accident Fund	srvc	53.00
Advance Auto Parts	supl	28.39
Advanced Correctional Healthcr	srvc	11,284.25
Alliant Energy	srvc	1,343.31
Alliant Energy/Ipl	srvc	25,274.24
Altorfer Inc	srvc	8,530.83
Amazon Capital Services	supl	943.34
American Home Finding Assoc	srvc	1,259.55
American Jail Association	rnew	60.00
Anderson Erickson Dairy Co	prov	1,717.95
Anderson, Roberts, Porth & Wallace, Plc	srvs	793.80
Any Wear Apparel Burl	supl	620.83
Aspelmeier Fisch Power Engberg & Helling P.L.C.	srvs	840.00
Atco International	supl	520.00
Auditor State Of Iowa	srvs	425.00
Autumn Heights	rent	350.00
Axon Enterprise, Inc.	supl	2,123.42
Bauer Built Tire	tire	12,986.60
Beames Welding & Repair Inc	part	604.44
Benton Co Auditor	srvc	625.88
Bickel'S Cycling & Fitness	supl	149.99
Big Hollow Hydraulics	srvc	1,068.97
Bob Barker Co, Inc	supl	766.08
Brett A Grimshaw	reimb	37.49
Brozene Hydraulic Service	part	247.28
Burke Cleaners, Inc	srvc	192.98
Burl Fire Dept	srvc	24,000.00
Burl Glass Co Inc	srvc	750.40
Burl Municipal Waterwork	srvc	3,671.50
C J Cooper & Assoc Inc	srvc	140.00
Canine Tactical Llc	srvc	150.00
Carquest	part	559.49
Cb Properties	rent	250.00
Central Ia Detention	srvc	600.00
Centre State International	part	290.94
Century Link	srvc	974.15
Charm-Tex	supl	174.50
Cheryl Newman Liles	srvc	414.00
City Of Burl	srvc	1,699.21
City Of Mediapolis	srvc	34.33
Clearly Communications	srvc	445.60
Coast To Coast Computer Products	supl	487.98
Collette M Groenewald	srvc	600.00
Comm Care Of Knoxville	srvs	1,841.15
Connectwise, Inc.	srvc	202.15
Coppes Pest Solutions Inc	srvc	246.00

Covertrack Group Inc	srvc	98.63
Craftsman Press	supl	235.00
Crescent Parts & Equipment	supl	161.90
Culligan Of Burl & Gr Riv Coffee	srvc	148.74
Danville Station	aloc	10,000.00
Danville Telecom	srvs	66.04
Dave Bessine Electric Inc	srvc	934.16
Deery Brothers Inc	srvc	29.08
Dmc Sheriff'S Office	srvs	341.40
Dmc Treasurer	taxes	1,496.00
Dmc News	publ	633.16
Dial And Kuckelman Law Office	srvs	466.20
Dmc Comm Services	srvs	11,561.99
Dmc Regional Waste Commission	srvc	12,012.90
Douds Stone Llc	supl	712.59
Eastern Ia Light & Power Coop	srvc	1,692.45
Eastern Ia Tire	srvc	26.20
Ebert Supply Co	supl	127.79
Ecolab Pest Elim Div	srvc	88.08
Electronic Engineering Co	srvc	660.85
Fastenal Company	supl	1,163.87
Field Training Solutions	schl	885.00
First Resources Corp	srvs	16,170.73
Fisher Enterprises	srvc	260.00
Forensic Assessments Llc	srvc	5,500.00
Francis Mcallister	srvc	25.00
Fyra Engineering Llc	srvc	13,251.03
Galls, Llc	supl	194.20
Geounlimited, Llc	srvc	1,725.00
Goodsorce Solutions	supl	990.00
Grace C Mae Advocate Center	srvs	46.80
Great America Financial Svcs	srvc	620.10
Greenwood Cleaning Systems	supl	236.96
H & L Mack Truck Sales	part	1,835.87
Harmony Bible Church	rent	5,947.43
Healthcare First	srvc	834.75
Heartland Business Systems Llc	srvc	10,730.00
Helmuth Repair, Inc.	supl	198.34
Henry Co Illinois	srvc	41.00
Henry Co Sheriff'S Office	srvc	600.00
Henry Co Transition Link	srvs	11,563.08
Herb Price	rfnd	7.90
Hillcrest Family Services	srvs	16,769.59
Holiday Inn	schl	266.38
Holtkamps Trailer Repair	part	37.99
Hope Haven Area Development Center Corp	srvs	80,491.17
Huffman Welding & Machine Inc	part	2,785.30
Hydrotex	supl	140.16
Hy-Vee (Johnston)	schl	3,850.00
Hy-Vee Accounts Receivable	supl	15.48

Hy-Vee Food Store #1042	food	752.35
Ia Bridge & Culvert Lc	prjct	6,800.43
Ia Communities Assurance Pool	ins	11,581.00
Ia Employment Conference	schl	289.00
Ia Law Enforcement Academy	schl	14,350.00
Ia Office Of The State Medical Examiner	srvc	3,941.40
Ia Prison Industries	supl	2,495.13
Ia Secty Of State	srvc	5,051.90
Ia Secty Of State (Notary Div)	srvc	30.00
Ia State Univ Americorps 4-H	srvc	6,800.00
Iaccvso	schl	60.00
Iaem	dues	195.00
Ia-II Office Solutions	supl	128.64
Iconnectyou	srvc	3,475.57
Impact7G	srvs	575.00
Industrial Electric Motors	supl	330.65
Isaa	schl	650.00
Isac	schl	290.00
J & S Electronic Business Systems	equip	17,908.37
J J Nichting Co Inc	part	579.50
J.F. Ahern Co.	srvc	484.00
Jefferson Co Sheriff	srvs	32.00
Jefferson Co Mhds	srvs	43,751.56
Jim'S Body Shop Inc	srvc	200.00
Johnson Co Med Examiner Dept	srvc	1,280.82
Johnson Co Sheriffs Office	srvs	61.62
Joint Safety Committee	aloc	13,120.45
Jones Contracting Corp.	prjct	146,796.26
Keltek Incorporated	supl	224.79
Kohl Wholesale	prov	10,160.99
L & W Quarries	supl	2,080.73
Labsource, Inc	supl	2,139.50
Lamar Companies	supl	690.00
Laveine Sanitation Service Inc	srvc	739.00
Lee Co Sheriff	srvc	12,700.00
Lexisnexis Risk Solutions	srvc	260.50
Lisco	srvs	800.00
Lori A Plath	srvc	1,269.20
Lowe'S Acct	srvc	87.58
Lunning Chapel	srvc	3,279.76
Lynch Dallas, P.C.	srvc	375.00
Mail Services Llc	srvc	1,282.39
Marilyn Box	srvc	25.00
Mcfarland-Swan	supl	979.49
Mediacom	srvc	156.90
Mediapolis News	publ	596.68
Med-Pass Inc	supl	137.00
Melissa A Sents	srvc	10.50
Menards-W Burl	supl	1,684.58
Michelle Talley	reimb	140.00

Miracle Car Wash	srvc	183.50
Mobil 1 Lube Express	srvc	74.45
Mtc Technologies	srvc	215.75
Muscatine Co Sheriff'S Ofc	srvs	169.58
Myers Enterprises, Inc.	supl	150.00
Myron Corp	supl	290.85
Old Stone Cemetery	srvc	224.00
Optimae Life Services, Inc	srvs	49,025.02
Per Mar Security Services	srvs	744.90
Per Mar Security Services	srvc	166.05
Performance Food Service Tpc	prov	840.74
Phoenix Supply	supl	763.20
Pitney Bowes Global Financial Services	srvc	875.91
Pitney Bowes Inc.	srvc	234.17
Porter Cleaning	srvc	8,273.00
Precision Repair	srvc	81.54
Prugh-Theilen Funeral Home	srvc	1,650.00
Quill Corp	supl	59.92
Quincy Farm Supply Co	part	79.99
Rathbun Regional	srvc	430.00
Ray O'Herron Co Inc	supl	188.86
Rebekah Shenkor	srvc	466.50
Record Securities	srvc	691.21
Regional Utility Svc Systems	srvc	6,207.00
Reif Oil Company	fuel	29,231.17
Ricoh Usa, Inc	srvc	171.37
Roberts Tire Center	tire	1,526.64
Roway Doors Of Burl	srvc	95.00
Salvation Army	food	400.00
Sayers	srvc	2,970.00
Schlegel & Salazar, L.L.P.	srvs	18.91
Schrock Lumber Co	supl	21.44
Scott Co Sheriff	srvs	40.86
Seat	schl	100.00
Seth Eberhardt	srvc	825.00
Sherwood Company	srvc	491.00
Siacc	srvs	8,070.63
Siadsa	srvc	26,803.83
Signtec, Inc	srvc	780.00
Skelley Tree Service	srvc	1,500.00
Southeast Iowa Regional Medical Center Inc	srvc	65.00
Southeast Iowa Regional Medical Center, Inc	srvc	402.00
Southern Ia Mhc	srvs	20,592.83
Sperry Union Store Inc	supl	49.30
St Vincent De Paul Society	food	200.00
Stacy Jo Gray Reporting, Inc	srvc	308.25
Standard Of Beavertdale Inc	part	98.85
Staples	supl	2.14
State Hygienic Laboratory	srvc	165.00
Stericycle Inc	srvc	142.40

Storey Kenworthy/Matt Parrott	supl	578.64
Swl Enterprises Lc	srvs	1,027.00
Tallgrass Business Resources	supl	62.36
The Hawk Eye	publ	509.04
The Shredder	srvc	100.00
Thomson Reuters - West	srvc	2,217.38
Tim Marshall	rfnd	250.00
Titan Broadcasting Llc	srvc	336.00
Titan Machinery	srvc	2,508.47
Tom Patterson	srvc	1,400.00
Treasurer State Of Ia	srvs	29,390.64
Truck Country Of Ia	srvc	552.00
Uniform Den Inc	supl	941.33
Us Bank	srvc	26,982.06
Us Cellular	srvc	1,348.86
Valley Distribution	supl	507.51
Van Buren Job Opportunities	srvs	257.32
Van Dijk Consultants, Llc	srvs	250.00
Vanguard Appraisals Inc	srvc	5,500.00
Verizon Wireless (16810)	srvs	3,462.25
Visa Acct	srvc	4,569.69
Wac Farms	supl	850.00
Washington Co. Sheriff'S Office	srvs	1,143.81
West Bend Mutual Ins Co	ins	17,335.00
Wex Bank	srvs	7,399.18
Wilson Rentals	rent	350.00
Windstream Ia Communications	srvc	87.82
Winger Companies	srvc	5,300.00
Wmpf Group, Llc	srvs	206.50
World Insurance Assoc Llc	srvc	500.00
World Insurance Assoc Llc	ins	6,761.00
Grand Total		949,230.52

0001 - General Basic		274,224.21
0002 - General Supplemental		19,151.00
0003 - GIS		2,166.52
0005 - Narcotic Task Force		98.63
0008 - Correction Facil Rsrv		1,076.03
0009 - Fundraise/Donate		199.30
0010 - MH-DS Srvc Fund		1,440.56
0011 - Rural Srvc Basic		22,012.90
0015 - Attnty Collection Incentive		877.25
0017 - 2022 Line-Of-Credit		16,897.08
0018 - Res Care Facility		284.00
0020 - Secondary Roads		231,567.73
0027 - Co Cons Reserve		22,982.14
0029 - Crisis Center		2,988.07
1520 - Capital Projects		6,800.43
4000 - Emergency Mgmnt		25,293.83
4010 - E911 Surcharge		10,695.89

4012 - Communications	7,163.95
4100 - Co Assessor	7,249.93
4150 - MHDS Regional Agency	296,061.07
	949,230.52